

# AGMA Foundation Scholarship Guidelines 2020

## General Information and Eligibility

The AGMA Foundation Scholarship Program is open to students who are interested in a career in the gear industry, and/or power transmission as it relates to the gear industry. Applicants must be currently enrolled, or recently accepted, as a full or part-time student in a nationally accredited program. Annual scholarships are awarded to students at the Technical/Associate, Undergraduate, and Graduate school levels. Preference is given to applicants with current or recent experience working in the gear and/or power transmission industry.

Scholarship funds are paid directly to the educational institution and may be used for tuition, room and board, textbooks and materials. Scholarships are awarded in August of each year, and paid in two installments –half in September of that year, and the second in March of the following year.

The deadline for all scholarship applications is **July 1, 2020 at 5:00 pm ET**. The scholarship levels, renewal policies, and award amounts are:

1) Technical School/Associate Degree students are eligible for a scholarship award of up to \$2,500. Many students are attending school part-time - students should apply for the funding needed for classes in that academic year. **The scholarship is renewable in additional years, for a maximum aggregate of \$7,500 in funding at this level.** Scholarship renewal is not automatic, applicants **MUST** submit a full and timely application in order to be considered for additional scholarship awards. Scholarships awarded at the Technical School/Associate Degree level do not disqualify a student from applying for scholarship(s) at higher levels, and do not count towards the maximum funding aggregate at higher levels.

2) Undergraduate students are eligible for \$5,000 scholarship awards. The scholarship is renewable for a maximum of three additional years, for a maximum aggregate of \$20,000 in funding at this level. Previous AGMA Foundation scholarships awarded as a Technical/Associate degree student do not count towards the \$20,000 undergraduate level aggregate. Scholarship renewal is not automatic, applicants **MUST** submit a full and timely application in order to be considered for additional scholarships.

3) Graduate students are eligible for \$5,000 scholarship awards. The scholarship is renewable for a maximum of two additional years, for a maximum aggregate of \$15,000 in funding at this level. Previous AGMA Foundation scholarships awarded as a Technical/Associate or Undergraduate degree student do not count towards the \$15,000 Graduate level aggregate. Scholarship renewal is not automatic, applicants **MUST** submit a full and timely application in order to be considered for additional scholarships.

## Evaluation Criteria

1. Grade Point Average – must be 3.0 or higher for Undergraduate and Graduate students, and 2.0 or higher for Technical/Associate Degree students
2. Internship, Co-op, Work, Community, Volunteer and Other Extracurricular Activities
3. Work experience in the gear and/or power transmission industry
4. Two Letters of Recommendation
5. Honors, Awards and Other Recognitions of the Student's Work and Leadership Skills
6. Personal Statement Regarding Proposed Program and Study, Career Goals, & Financial Need

# AGMA Foundation Scholarship Guidelines 2020

7. (for Graduate Level Scholarships) Relevance of Graduate level research to the gear and/or power transmission industry.

## **Reporting Requirements**

1. The scholarship year runs from September 1 to August 31. All recipients are required to submit a mid-year progress report by January 31 providing a financial accounting of scholarship funds, and detailing progress towards their stated goals. Failure to submit a mid-year report will make the student ineligible for the March scholarship payment.
2. All recipients are required to submit a final report within 30 days of the completion of the scholarship period (by October 1) with a financial accounting of the scholarship funds, and a detailed progress report. Failure to submit a final report will make a student ineligible for future AGMA Foundation scholarships.

## **Extension of Time and Failure to Comply**

A written request for extension of reporting deadlines, with no additional funding, must detail the reasons for the request and be received by the Foundation 30 days prior to the expiration of the scholarship term. Failure of the scholarship recipient to comply with the policies governing this scholarship may be grounds for early termination of the scholarship and/or denial of any future consideration by the Foundation for any of its programs

# AGMA Foundation Scholarship Application 2020

Please type all responses and submit in one PDF file with supporting materials listed on page 2. **This page and supporting Materials 1 -6 MUST be submitted in one PDF file, with clearly defined numbered sections. Applications that are not submitted in this format will be returned. Questions? Contact us at [foundation@agma.org](mailto:foundation@agma.org)**

Applicant's Name \_\_\_\_\_

Name of School you will attend \_\_\_\_\_

In the Fall of 2020, I will be in my \_\_\_\_\_ year working towards a (*name of degree/certification, for example Technical Certification, Associate Degree, Bachelor/Master/PhD, etc.*)

\_\_\_\_\_

in (*Field of Study, for example CNC Programming, Mechanical Engineering, Industrial Arts, etc.*)

\_\_\_\_\_.

I anticipate completing this degree in \_\_\_\_\_ (month/year).

I have attended the following high school(s) and/or institutions of higher learning as follows:  
*List each high school and institution of higher learning attended, number of years and degrees completed (or to be completed) for which transcripts are attached or have been requested. High School transcripts are only required for Technical/Associate degree level students, and students who will be attending their first year of Undergraduate school.*

It is my understanding that this scholarship is intended for the purpose of helping me complete a certification or degree program that may lead to a career in the gear and/or power transmission industry. The funds will be paid directly to the school on my behalf, and are to be used to pay for tuition, room and board, textbooks and/or materials. Your signature below affirms that all information provided is true as of the date specified.

Signature of Applicant \_\_\_\_\_

Date \_\_\_\_\_

Mailing Address \_\_\_\_\_

City, State, Zip \_\_\_\_\_

Telephone  
 Work  Home  Cell \_\_\_\_\_

Telephone  
 Work  Home  Cell \_\_\_\_\_

E-mail address \_\_\_\_\_

# AGMA Foundation Scholarship Application 2020

## Supporting Materials to this Application:

Please submit the following supporting materials with the first page of this application. **This supporting material must be typewritten, and numbered as indicated below in clearly defined sections. ALL materials, with the exception of the Transcripts and Letters of Recommendation, must be submitted to the Foundation electronically in one file in a PDF format. Applications that are not submitted as one PDF file will be returned.**

Questions? Contact us at [foundation@agma.org](mailto:foundation@agma.org)

1. A signed personal statement regarding your interest in, and the relevance of your studies to (and for Graduate students, the relevance of your research to) the gear and/or power transmission industry; your career goals; the estimated cost of your education for the scholarship period and how you intend to fund these costs; your financial need; and any other information you wish the award committee to consider (500 words maximum).
2. Your proposed program of study for the scholarship period, including number of credit hours, a brief description of each class you will take, and (if applicable) a brief description of any research or projects you will undertake.
3. A detailed list of your Community, Volunteer and Other Extracurricular Activities.
4. A detailed list of Honors/Awards and other recognitions of your work and leadership skills.
5. Your GPA at the educational institution most recently attended (a minimum 3.0 GPA is required for Undergraduate/Graduate students, and 2.0 for Technical/Associate students).
6. A detailed description of your Work, Internship, Co-op experience including, if applicable, work in the gear and/or power transmission industry. Please include name of employer, date(s) of employment, job title, and a description of your job duties. If you are employed 20 hours or more per week, a letter from your employer demonstrating its willingness to grant you release time for the number of hours needed to pursue your studies. The percentage of release time shall be specified.
7. Official Transcripts of your High School and/or institution of higher learning (technical school, community college, university, etc.) course work, certified by the Registrar or other authorized official (may be sent with this application, or sent directly to the Foundation). (High School transcripts are only required for Technical/Associate level students, and students who will be attending their first year of Undergraduate school.) **PLEASE note that transcripts must be marked as official - unofficial transcripts will not be considered.**

## AGMA Foundation Scholarship Application 2020

**Required Material to be sent directly to the Foundation – letters of recommendation sent via the applicant WILL NOT be considered:**

8. Two Letters of Recommendation — one from an employer and one from a faculty member. Greater weight is given to letters from employers in the gear and/or power transmission industry, and letters from faculty in the engineering, math and/or science fields. These letters must be sent directly to the Foundation at [foundation@agma.org](mailto:foundation@agma.org) or faxed to 703-684-0242.

**This application and support materials, including the applicant's transcripts and letters of recommendation, must be received in the AGMA Foundation office no later than 5:00 pm ET, on July 1, 2020. Email all information to [foundation@agma.org](mailto:foundation@agma.org), or fax transcripts and letters of recommendation only to (703) 684-0242.**